



The University of Sydney
FACULTY OF LAW
Undergraduate



Waiting List Request

This form is to be used by undergraduate students who wish to be placed on a waiting list for an elective unit which is currently full. A list of units which are currently full is available at: <http://www.law.usyd.edu.au/cstudent/undergrad/>

STUDENTS ARE PERMITTED TO MAKE ONLY ONE REQUEST PER FORM

Surname:	Given names:
Student no: <small>(9 digits)</small>	Award course: <small>(eg. LLB, cross-inst)</small>
Daytime contact no:	Email*:

* All email correspondence is sent to your University email address.

Please indicate whether you are an International student Final year student

1. ADD unit to Waiting List

Unit of study name	Unit code	Semester

Please indicate from which unit you wish to withdraw should your request be approved *(if applicable)*.

2. WITHDRAW unit from your enrolment *

Unit of study name	Unit code	Semester

*Please note that students must enrol in 24 credit points per semester unless otherwise approved.

2009 Deadlines for enrolments and withdrawals	Semester One	Semester Two
Last day to enrol ⁺	Friday 13 March	Friday 7 August
Last day to withdraw <i>(unit will not appear on academic record)</i>	Tuesday 31 March [#]	Monday 31 August [#]
Last day to discontinue – not to count as failure (DNF)	Friday 24 April	Friday 11 September
Last day to discontinue – fail (DF) [^]	Friday 5 June	Friday 30 October

⁺Candidates are strongly advised to finalise enrolment in units of study as soon as possible to ensure pre-class details (personal timetable, WebCT access, etc.) are available prior to commencement of classes. Enrolments will be capped in elective units whose quota has been met.

[#] 100% tuition fee liability, HECS-HELP or FEE-HELP debt will be incurred after this date.

[^] A DF result is assigned a mark of zero (0) for the purpose of WAM (Honours) calculation.

You will be notified via email if your request is approved. If approved, please visit <http://myuni.usyd.edu.au> to confirm that your enrolment is correct. Please understand that it is *your* responsibility to ensure that your enrolment details are recorded correctly. Fees will be charged accordingly. You will also be mailed a notice reflecting any enrolment variations.

By completing and returning this form, I understand that I will be required to comply with the By-laws and Regulations of the University of Sydney. I am aware of the academic and financial consequences of withdrawal from units of study after the above deadlines.

Signature:	Date:
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Please return this form to:
Undergraduate Team
Faculty of Law (F10)
The University of Sydney
NSW 2006

Fax: 02 9351 0200