



## Application for admission to a postgraduate course

This form is to be used by local applicants only. International applicants must apply directly to the University's International Office (application material is available at [www.usyd.edu.au/international](http://www.usyd.edu.au/international)). Please read the booklet *Postgraduate Programs: Information for local applicants* before completing this form. Please print *clearly* – if this application is successful, your enrolment form will be produced from the information provided below. Incomplete or illegible information may delay your application.

### 1. Personal details

Surname:	Title:	Gender: <input type="checkbox"/> F <input type="checkbox"/> M
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Given names:	Date of birth: (DD/MM/YYYY)
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Postal address:
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State:	Postcode:	Country:
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#### Telephone:

Home:	Work:	Mobile:
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E-mail:	Fax:
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Have you ever been enrolled at The University of Sydney?  Yes  No

Student number: 

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Residency status:  Australian Citizen  Australian Permanent Resident  New Zealand Citizen

Date granted: (DD/MM/YYYY)
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I have attached a copy of my birth/citizenship certificate or relevant page(s) of my valid passport **certified** by a Justice of the Peace.

Please indicate to which of the following categories you belong:

- Neither Aboriginal nor Torres Strait Islander  Torres Strait Islander  
 Aboriginal  Aboriginal and Torres Strait Islander

### 2. Academic history & professional experience

Please list all academic qualifications you have attempted.

Qualification (eg. BA, LLB)	Class of honours (if applicable)	Institution	Graduation date (if applicable)

I have attached **original** (not certified) transcripts of all academic qualifications attempted, except those undertaken at The University of Sydney.

I have included a brief written explanation for any 'fail' grades recorded on my transcript(s).

**English proficiency:** If you have not completed a tertiary qualification in Australia and your qualifications were obtained from an institution where the language of instruction was not English, you must provide evidence of English proficiency, eg. IELTS, TOEFL results. The Faculty may request further evidence of English proficiency.

**Record of exclusion:** If you answer ‘yes’ to any of the following questions, please provide full details and copies of any relevant documentation.

Have you ever been...

- excluded or suspended from a course at a tertiary education institution?
- asked to show cause why your enrolment in any course should not be suspended/terminated?
- asked to explain unsatisfactory progress in any course?

**Professional experience**

I have attached a statement of relevant professional experience (eg. curriculum vitae, referee reports, etc.).

**3. Course details**

Please indicate the award course in which you seek admission (see page 4 for codes):

Code: 

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 Course name:

Internal transfers only\*:

Commencing:  February Semester  July Semester Year: 

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Attendance pattern:  Full-time  Part-time

**4. Non-degree / cross-institutional / internal transfer applicants only**

Non-degree

Cross-institutional ▶ I am currently enrolled in: 

Award course: (eg. LLM)
Institution:

at:

I have attached an approval letter from my home institution.

Internal transfer (eg. GradDipTax to MTax) ▶ If you wish to use the FEE-HELP scheme, please complete and attach the Request for FEE-HELP assistance form to this form.

Please list the unit(s) of study in which you seek enrolment.

Unit of study name	Unit code	Session
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		-
		-

**5. Research degree applicants only**

Please note that you must submit an *Expression of Interest* form before submitting this application (please visit [www.law.usyd.edu.au/fstudent/research/apply.shtml](http://www.law.usyd.edu.au/fstudent/research/apply.shtml)).

Please indicate your proposed research title.  I have attached my research proposal (10 pages).

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Proposed supervision:

Supervisor:	Assoc Supervisor:
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- I have attached a list of publications and/or details on research experience.
- I have attached a referee's report (see [www.law.usyd.edu.au/fstudent/research/how\\_to\\_apply.shtml](http://www.law.usyd.edu.au/fstudent/research/how_to_apply.shtml)).

Part-time applicants only: please attach a personal statement to indicate that you will be substantially free to pursue your candidature. Your statement should show that you will have sufficient time available to complete the course within the maximum period. It should also show that you will plan and carry out the intended research; and for the purposes of this research, that you will be under the supervision and control of The University of Sydney. If you are employed, your statement should include a declaration from your employer confirming that you will be permitted the time required to effectively pursue your studies.

If you wish to apply for an Australian Postgraduate Award, please contact the University's Research Office (website: [www.usyd.edu.au/ro](http://www.usyd.edu.au/ro)).

## 6. Checklist & declaration

Before submitting your application, please ensure you have included the following documentation:

- original** transcripts of all academic qualifications attempted (not required for The University of Sydney). Transcripts must contain the date(s) of conferral of qualification(s).
- proof of Australian/New Zealand citizenship or Australian permanent resident status
- explanation for any 'fail' grades
- statement of relevant experience
- original approval letter from home institution (*cross-institutional applicants only*)
- English language test result (*if applicable*)

*Additional documents - research degree applicants only:*

- research proposal (10 pages)
- at least one referee report from an academic and/or relevant professional
- list of publications & research experience (including sustained piece of research/published work)
- statement indicating your relevant professional experience at a responsible level or direct research since graduation
- statement detailing your availability for study (*part-time applicants only*)
- statement indicating how you will be able to sufficiently fund your proposed field work or overseas study/research (if applicable). Explain why this work is essential for completion of your degree.
- thesis completion timetable
- course plan (*SJD applicants only*)

For further details on the documentation required, please refer to pages 7-10 of *Postgraduate Programs: Information for local applicants*.

**Please note: incomplete applications cannot be assessed. It is the applicant's responsibility to ensure that all relevant documentation is provided.**

I declare that the information provided in this application is correct and complete in every detail, and I agree that the Faculty may verify my academic records with institutions previously attended by me. I undertake to advise the Faculty immediately of any changes to the information provided in this application. I am aware that it is the policy of the University that if my program of advanced study and research should result in the lodging of a thesis, it can be made available for use immediately, either to be read, photocopied or microfilmed.

Signature:	Date:
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## Closing dates

Commencing	Coursework applications	Research applications
February Semester 2010	13 November 2009	30 September 2009
July Semester 2010	30 April 2010	23 April 2010

**Please submit this form with appropriate documentation on or before the closing date to:**

By Mail:	<b>Postgraduate Team</b> <b>Faculty of Law (F10)</b> <b>The University of Sydney</b> <b>NSW 2006</b>	In Person:	<b>Level 3, Information Desk</b> <b>Law School Building (F10)</b> <b>Eastern Avenue, Camperdown Campus</b>
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# Award course codes

## Research programs

JB003	Doctor of Juridical Studies
JB000	Doctor of Philosophy
JC081	Master of Criminology (Research)
JC080	Master of Laws (Research)

## Coursework programs

JC009	Master of Administrative Law and Policy
JC032	Master of Business Law
JC031	Master of Criminology (Coursework)
JC006	Master of Environmental Law
JC033	Master of Global Law
JC008	Master of Health Law
JC013	Master of International Law
JC011	Master of International Taxation
JC007	Master of Jurisprudence
JC004	Master of Labour Law and Relations
JC030	Master of Laws (Coursework)
JC005	Master of Taxation
JF007	Graduate Diploma in Commercial Law
JF006	Graduate Diploma in Corporate, Securities and Finance Law
JF008	Graduate Diploma in Criminology
JF004	Graduate Diploma in Environmental Law
JF014	Graduate Diploma in Health Law
JF009	Graduate Diploma in International Business Law
JF013	Graduate Diploma in International Law
JF001	Graduate Diploma in Jurisprudence
JF003	Graduate Diploma in Law
JF015	Graduate Diploma in Public Health Law
JF005	Graduate Diploma in Taxation
JL000	Law Postgraduate Cross-institutional
JK000	Law Postgraduate Non-degree

\* *Course transfer fee policy:* where approval is granted for a candidate to transfer from an award course in a lower fee band to a course in a higher fee band, the candidate is liable to pay the difference between the higher and lower fee bands at the time a unit of study was undertaken, for each unit to be credited to the higher fee band course. The course transfer fee cannot be covered by FEE-HELP and must be paid up-front at the time of transfer. HECS exempt research candidates who transfer to a coursework program are liable to pay the tuition fee for each unit of study they wish to credit towards the coursework degree or diploma.