



The University of Sydney
FACULTY OF LAW
Undergraduate



Application for Admission to Cross-Institutional Study

Applications will be considered from students currently enrolled in a Bachelor of Laws program (or equivalent) at another law school who wish to undertake units of study at the University of Sydney for credit towards their Bachelor of Laws (or equivalent) at their home institution.

Please note the following:

- The cross-institutional place is available for no more than one year (or 48 credit points) and cannot be renewed under any circumstances.
- Students who will be in Sydney for longer than one year, and need more than one year to complete the degree, must apply for admission to the Faculty through the Universities Admissions Centre on the same terms and conditions as all other applicants.
- Due to the demand for places, offers will only be made to cross-institutional students for whom a move to Sydney has proved absolutely necessary.
- The number of Commonwealth-supported cross-institutional places is limited. Should the quota of these places be filled, offers of full-fee paying places may be made.
- Applicants are advised to apply to all the metropolitan law schools in Sydney, since there is no “right” to admission at any of the law schools in Sydney on the basis of being a law student elsewhere.
- Applicants will be assessed on academic merit as well as their reasons for studying in Sydney. Living in Sydney or having employment in Sydney is not a sufficient reason in itself for consideration.
- Cross-institutional students are not eligible to enrol for units that have quota restrictions as priority is given to local students. These units include: External Placement Program; Jessup International Law Moot; Social Justice Clinical Course; and Sydney Law Review.

Application procedure

An application form is attached. Please submit this, along with a covering letter and all necessary documentation, to the Law School by **Friday 13 November 2009**.

The following information should be included with the application:

1. The reasons why it is absolutely necessary to come to Sydney.
2. Your reasons for wanting to attend the University of Sydney.
3. What you intend to do the following year should your degree not be completed after your year at Sydney.
4. A current academic transcript.
5. A list of the other Sydney metropolitan law schools to which you have applied or to which you intend to apply.
6. All other relevant documentation as indicated on the application form.

If you are offered a place, you will need to provide a letter from your home institution approving the cross-institutional placement and confirming that the courses you intend to study in Sydney will be credited to your degree there. This must be provided before you will be permitted to enrol.

Applicants will normally be notified in writing by late December. Please note that responses may be delayed should Semester 2 results be required. Applications should be made to:

Undergraduate Team
Faculty of Law (F10)
The University of Sydney
NSW 2006

Enquiries regarding cross-institutional study may be directed to the Undergraduate Team on (02) 9351 0427 or law.undergrad@usyd.edu.au



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Application for Admission to Cross-Institutional Study

Please read the information page before completing this form. Please print *clearly* – if this application is successful, your enrolment form will be produced from the information provided below. Incomplete or illegible information may delay your application.

1. Personal details

Surname:	Title:	Gender: <input type="checkbox"/> F <input type="checkbox"/> M
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Given names:	Date of birth: (DD/MM/YYYY)
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Postal address:		
State:	Postcode:	Country: <i>(if not Australia)</i>

Telephone:

Home:	Work:	Mobile:
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Email:	Fax:
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Have you ever been enrolled at The University of Sydney? Yes No

If so, please state your student identification number:

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Residency status: Australian Citizen New Zealand Citizen
 Australian Permanent Resident

Date granted: (DD/MM/YYYY)

I have attached a **certified** copy of my birth/citizenship certificate or relevant page(s) of my valid passport.

Please indicate to which of the following categories you belong:

<input type="checkbox"/> Neither Aboriginal nor Torres Strait Islander	<input type="checkbox"/> Torres Strait Islander
<input type="checkbox"/> Aboriginal	<input type="checkbox"/> Aboriginal and Torres Strait Islander

2. Academic history

Please list all academic qualifications you have attempted.

Qualification (eg. BA, LLB)	Class of honours <i>(if applicable)</i>	Institution	Graduation date <i>(if applicable)</i>

I have attached **original** (not certified) transcripts of all academic qualifications attempted, except those undertaken at The University of Sydney (excluding Cumberland & Orange campuses). Transcripts of your Bachelor of Laws (or equivalent) must be as up-to-date as possible.

English proficiency: If you have not completed a tertiary qualification in Australia and your qualifications were obtained from an institution where the language of instruction was not English, you must provide evidence of English proficiency, eg. IELTS, TOEFL results. The Faculty may request further evidence of English proficiency.

Record of exclusion: If you answer ‘yes’ to any of the following questions, please provide full details and copies of any relevant documentation.

Have you ever been...

- excluded or suspended from a course at a tertiary education institution? Y/N
- asked to show cause why your enrolment in any course should not be suspended/terminated? Y/N
- asked to explain unsatisfactory progress in any course? Y/N

3. Course details

I wish to commence in: Semester 1 Semester 2 Year:

2	0	1	0
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I wish to study: Full-time Part-time

I am currently enrolled in:

Award course: (eg. LLB)
Institution:

at:

I have attached a letter from my home institution approving cross-institutional study at the Univ of Sydney.

as a: Commonwealth supported student Fee-paying student

I have attached evidence from my home institution of my fee status at that institution.

Please list the units of study in which you seek enrolment at the University of Sydney.

Unit of study name	Unit code	Session
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		-
		-
		-
		-
		-

4. Checklist & declaration

Before submitting your application, please ensure you have included the following documentation:

- original** transcripts of all academic qualifications attempted (*not required for studies undertaken at The University of Sydney*).
- proof of Australian/New Zealand citizenship or Australian permanent resident status
- original** letter from home institution approving cross-institutional study at the University of Sydney and confirming fee status at home institution
- English language test result (*if applicable*)

Please note: incomplete applications cannot be assessed. It is the applicant’s responsibility to ensure that all relevant documentation is provided.

I declare that the information provided in this application is correct and complete in every detail. I undertake to advise the Faculty immediately of any changes to the information provided in this application. I agree to comply with the rules on admission and enrolment of The University of Sydney.

Signature:	Date:
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